



Managed by K.D.M. Education Society

VIDARBHA INSTITUTE OF TECHNOLOGY

Uti, Umrer Road-441209, Tel:07116-281155/56 Fax:07116-281154

E-mail id:kdmcommunity@gmail.com, Website:www.vitnagpur.edu.in

Approved by A.I.C.T.E., New Delhi, Govt. Of Maharashtra & Affiliated to RTM Nagpur University, Nagpur

& DBATU Lonere, Raigad

"NAAC ACCREDITED"

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: VIT/IQAC-M/2021-22/24/1660A

Date: 04-03-2022

MEETING NOTICE

It is proposed to hold 24th meeting of Internal Quality Assurance Cell (IQAC) of VIT, on **Tuesday 07-03-2022 at 11.00AM** in the **Board Room, Admin Block**

Meeting Agenda:

1. To review of the previous meeting & action taken report.
2. Welcome of new member to IQAC Committee
3. To discuss about academics
4. To discuss about Parents Teacher Meeting
5. To discuss regarding NAAC (preparations for NAAC accreditation for second cycle).
6. To discuss about Industrial Visit.
7. To discuss regarding extracurricular and co-curricular activities
8. To discuss regarding student's feedback.
9. To discuss about student Internship.
10. To discuss regarding planning for Sports and Cultural Event.
11. To discuss regarding admissions and necessary ground work for 2022-23 admissions.
12. To Discuss about Student Grievances and Ragging
13. Any other subject with the permission of the chair.

Dr. S. B. Deshpande

VIDARBHA INSTITUTE OF TECHNOLOGY
IQAC Chairman / Principal
Uti (Bhiwapur), Umrer Road, Nagpur



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"NAAC ACCREDITED"

Minutes of Meeting

Proceedings of the 24th Internal Quality Assurance Cell (IQAC) committee meeting held on Thursday of 07-03-2022 at 11:00AM in the Board Room, Admin Block, VIT - Nagpur

Members Present:

Sr. No.	Designation	Name	Signature
1	Chairperson	Dr. Sadanand B. Deshpande	
2	Management Representative	Dr. Pooja J. Maheshwari Mr. Darshan Maheshwari	
3	IQAC Coordinator	Dr. Nilesh P. Bodne	
4	A Senior Administrative Officers	Mr. R. G. Nagose	
5	Faculty Member	Dr. Akshad V. Vaidya	
		Dr. Nilesh T. Gole	
		Prof. Vaibhav H. Bankar	
		Prof. Pranali Wankhede	
6	Nominee from Local Society	Dr. G. S. Natrajan	
7	Student	Ms. Rutuja Ramde	
8	Alumni	Mr. Yash Katole	
9	Employer	Mr. Aniket Shewale	

1. To review the previous minutes of meeting & action taken report.

Members unanimously approved minutes of the previous meetings along with the Action Taken report.

2. Welcome of new member to IQAC Committee

IQAC coordinator welcome the new member for the IQAC meeting and introduced to all the members of the committee.

3. To discuss about academics.

Dr. Nilesh P. Bodne, Academic coordinator informed about events for the even semester of 2021-22. Members have suggested that the academic calendar should also include slots for conducting conferences / FDP's / Extracurricular activities.

4. To Discuss About Parents Teacher Meeting

Members discussed about the Parents teacher meeting. Chairperson informed to all HOD's to plan and conduct PTM for the current semester. All the HOD's agreed and informed that it will be planned.

5. To discuss regarding NAAC (preparations for NAAC accreditation for second cycle).

There are a few more criteria where slight changes particularly with regard to dates and other parameters have to be incorporated. The duly compiled related files have been shared with the co- coordinators.

Criterion I.

Number	Particulars	Corrections to be done
1.2.1	Number of Add on /Certificate/Value added programs offered during the last five years	Please specify grades.
1.4.1	Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website	Please prepare pie charts.

Criterion 3.

Number	Particulars	
3.2.1	Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge (patents filed, published, incubation center facilities in the HEI to be considered)	Please mention date in dd/mm/yyyy format only
3.4.1	Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years	Please specify the name of place and date in dd/mm/yyyy format only
3.5.1	The number of MoUs, collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research and other academic activities during the last five years	Please specify Contact details.

Criterion 4

4.2.1	Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library	Please specify branch wise list of book.
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Criterion 7

7.1.1	Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years	Please specify title of the programme.
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6. To discuss about Industrial Visit.

Chairperson discussed to plan for industrial visit for students. The HOD's informed that it was already planned for the students.

To discuss regarding extracurricular and co-curricular activity

Dr. Akshad Vaidya suggested to plan NSS activities.

7. To discuss regarding student's feedback.

Chairperson asked the HOD's to collect feedback from students, parents, alumni and employers and analysis of feedback will be discussed in the next meeting. HOD's informed that the feedback will be taken from Students, Alumni, Employers and Teachers.

8. To discuss regarding extracurricular and co-curricular activities

Members were advised to conduct workshop / seminars / webinar.

9. To discuss about student Internship.

It was discussed to plan for internship program for students as per the university curriculum. The HOD's informed that it was already planned for the students.

10. To discuss regarding planning for Sports and Cultural Event.

Due to covid-19 pandemic Sports events are cancelled and Chairperson advised to plan a cultural event.

11. To discuss regarding admissions and necessary ground work for 2022-23 admissions.

Members discussed on the above subject and it was opined among the members that, we should explore more students in view of our good record and standard. Further college need to get a good exposure on social media platforms for increment in overall statistics of admissions.

12. To Discuss about Student Grievances and Ragging

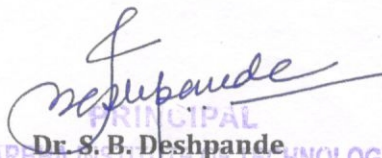
Members discussed about the grievance. No complaints received through Grievance Redressal Portal or any personal complaints for ragging.

13. Any other subject with the permission of the chair.

NA


Dr. Nilesh Bodne

NAAC / IQAC Coordinator


Dr. S. B. Deshpande

PRINCIPAL
VIDARBA INSTITUTE OF TECHNOLOGY
Uti (Chairman / Principal) Nagpu



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"NAAC ACCREDITED"

INTERNAL QUALITY ASSURANCE CELL

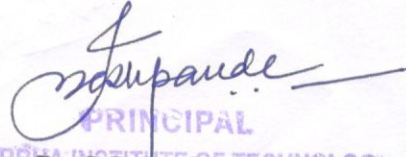
(IQAC)Ref: VIT/IQAC-M/2021-22/24

ACTION TAKEN REPORT

Of the meeting held on 07-03-2022.

- 1. To review of the previous meeting & action taken report.**
Member unanimously approved minutes of previous meeting.
- 2. To discuss about academics.**
As previously discussed, all academic work including classes, assignments, class tests etc are running smoothly as per academic calendar.
- 3. To discuss regarding student's feedback.**
Students' feedback process is completed successfully. Student feedback for even semester will be taken.
- 4. To Discuss About Parents Teacher Meeting**
Parents Teacher Meet will be conducted.
- 5. To discuss regarding NAAC (preparations for NAAC accreditation for second cycle).**
All NAAC Criterion work for SSR work is in progress and corrections were made.
- 6. To discuss regarding planning of workshops/conferences for the academic year 2021-22.**
Workshop will be conducted on 27/04/2022 by Electrical Department. And a webinar will be conducted on 26/04/2022 by Training and Placement.
- 7. To discuss regarding extracurricular and co-curricular activity**
"Beti Bachao Beti Padhao", "Savitribai Phule Jayanti" and More Program were conducted by NSS.
- 8. To discuss about Industrial Visit**
Industrial visit for ECE and CSE student will be arranged.
- 9. To discuss regarding planning for Sports and Cultural Event.**
Institute level programme "Aarambh" will be arrange for student and staff.
- 10. To Discuss about Student Grievances and Ragging**
No Grievances.
- 11. Any other subject with the permission of the chair.**
NA


Dr. Nilesh P. Bodne
IQAC Coordinator


PRINCIPAL
Dr. S. B. Deshpande
VIDARBHA INSTITUTE OF TECHNOLOGY
Uti (Bhiwapur), Umrer Road, Nagpur
Chairman / Principal



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"NAAC ACCREDITED"

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: VIT/IQAC-M/2021-22/23 / 1750

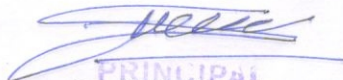
Date: 17-08-2021

MEETING NOTICE

It is proposed to hold 23rd meeting of Internal Quality Assurance Cell (IQAC) of VIT, on **Tuesday 20-08-2021 at 11.00AM in the Board Room, Admin Block**

Meeting Agenda:

1. To review of the previous meeting & action taken report.
2. To discuss regarding the academics
3. To discuss regarding student's feedback.
4. To discuss regarding the NAAC accreditation progress
5. To discuss regarding planning of workshops/conferences/Visits for the academic year 2021-22
6. To discuss regarding planning for Sports and Cultural Event.
7. To Discuss regarding Result analysis.
8. Discuss regarding CR Meeting
9. To Discuss about Budget for 2021-22.
10. To Discuss about Add On Courses / Internal Audit
11. To Discuss regarding Admission for AY 2021-22
12. To discuss regarding Placement activity.
13. To conduct workshop for non-teaching staff.
14. Reconstitution of IQAC Committee
15. Any other subject with the permission of the chair.


PRINCIPAL
Dr. S. S. Uttarwar
VIDARBHA INSTITUTE OF TECHNOLOGY
IQAC Chairman / Principal
(Bhimnagar), Umrer Road, Nagpur

Uti, Umrer Road, Nagpur



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& Affiliated to DBATU Lonere Raigad

"NAAC ACCREDITED"

Minutes of Meeting

Proceedings of the 23rd Internal Quality Assurance Cell (IQAC) committee meeting held on Thursday of 20-08-2021 at 11:00AM in the Board Room, Admin Block, VIT – Nagpur

Members Present:

Sr. No.	Designation	Name	Signature
1	Chairperson	Dr. Sanjay S. Uttarwar	
2	IQAC Coordinator	Prof. Nilesh P. Bodne	
3	A Senior Administrative Officers	Mr. P. C. Raut	
		Mr. R.G.Nagose	
4	Teachers	Prof. Vaibhav H. Bankar	
		Prof. Pravin G. Kulkarni	
		Prof. Sachin Jambhulkar	
		Prof. Gautam Moon	
5	Member from the Management	Dr. Pooja J. Maheshwari	
		Mr. Darshan Maheshwari	
6	Nominee from Local Society	Dr. G.S. Natrajan	
7	Member from student	Ms. Komal Dongre	
8	Member from Alumni	Mr. Pratik Vinod Gawali	
9	Member from Employer/Industrialist/Stakeholder	Mr. Bhupesh Gautam	

1. To review of the previous meeting & action taken report.

Members unanimously approved minutes of the previous meetings along with the Action Report.

2. To discuss regarding the academics.

Principal Dr. S. S. Uttarwar informed all the HOD's to prepare events of the respective departments in-line with college Calendar of Events. Plan to conduct seminars and workshops on recent trends in technical education. Also informed to complete the course attainments of all the odd semester courses.

3. To discuss regarding student's feedback.

Students online Feedback is successfully implemented for previous semester.

4. To discuss regarding the NAAC accreditation progress

At first chairperson recalls all the criterion distribution work by highlighting the important points of SSR. The commencement date of IIQA submission has been decided by all the in- charges and work of NAAC is in process.

5. To discuss regarding planning of workshops/conferences for the academic year 2021-22.

Members were advised to conduct workshop / seminars / FDP's frequently without disturbing academics. Members agreed on this and decide to organize various events.

6. To discuss regarding planning for Sports and Cultural Event

Chairperson inform members to organize sports and cultural activity for students.

7. To Discuss regarding Result analysis

Each HOD's presented the results in semester wise. Further discussing on this, the detail analysis was done, wherever the results are lower in few subject, remedial classes for those subject will be plan.

2019-20- MECH – 100%, ECE – 100%, CSE – 100%, Electrical- 100%

2020-21- MECH – 100%, ECE – 100%, CSE – 100%, Electrical- 97.82%

8. Discuss regarding CR Meeting

Chairman discuss about CR meeting which was conducted for second Year, Third Year, Final Year And first year students about the topic like Assignments, Online Internship, carrier counseling & online Internship consecutively

9. To Discuss about Budget for 2021-22.

Honourable Chairperson informed all the HOD's to submit the budget required for the departments, for the next academic year in the prescribed format. Also NSS coordinator to submit budget.

10. To Discuss about Add- On Courses / Internal Audit

Coordinators discuss the curricular aspect of the academic program and suggest improvements by introducing Add-On course. Chairman advised to complete internal academic audit.

11. To discuss regarding admission for 2021-22.

Admission process is in progress and numbers of admissions are likely to increase as compared to previous year.

12. To discuss regarding Placement activity

The Training and Placement Cell handles all aspects of campus placements for the graduating students at VIT. The department is well equipped with excellent infrastructure to support every stage of the placement process. Arrangement for Mock interviews, Group Discussions etc. is well handled.


13. Reconstitution of IQAC Committee

Dr. Sanjay Uttarwar informed the committee that he may not be available for next period of IQAC committee. He thanked the chairperson and other committee members. Chairperson and the committee wholeheartedly thanked Dr. Sanjay Uttarwar for his support and cooperation, valuable suggestions to improve quality of the institution.

14. Any other subject with the permission of the chair.

Chairperson informed the NSS Coordinator to conduct activities for this session.


Dr. Nitesh P. Bodne
IQAC Coordinator


Dr. Sanjay Uttarwar
Chairman/Principal
VIDARBHA INSTITUTE OF TECHNOLOGY
Uti (Bhamburda Road, Nagpur)



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"NAAC ACCREDITED"

INTERNAL QUALITY ASSURANCE CELL

Ref: VIT/IQAC-M/2021-22/23

ACTION TAKEN REPORT

Of the meeting held on 20-08-2021

1. To review of the previous meeting & action taken report.

Member unanimously approved minutes of previous meetings

2. To discuss regarding the academics

IQAC Coordinator Dr. Nilesh Bodne Prepared the Calendar of Events for the Semester of 2021-22 with slots for Workshops / Seminars / FDP's. Course attainments of all the courses of previous semester are completed.

3. To discuss regarding the NAAC accreditation progress

IQAC committee decided to submit IIQA at the end of Sept-2022

4. To discuss regarding student's feedback

Student's feedback process is completed successfully. Student feedback for this semester will be taken.

5. To discuss regarding planning of workshops/conferences for the academic year 2021-22

Workshop on entrepreneurship and webinar on importance of procurement in industry will be arranged for session 2021-22.

6. To discuss regarding planning for Sports and Cultural Event.

This point is referred to next meeting.

7. To Discuss regarding Result analysis

Remedial classes should be conducted for betterment of result.

8. To Discuss about Budget for 2021-22.

HOD's submitted the Budget proposals for the financial year 2021-22. NSS Coordinator submit the budget for NSS events.

9. To Discuss about Add- On Courses / Internal Audit

All members agree to introduce Add-on Courses in upcoming academic session

10. To discuss regarding admission 2021-22.

Admission process is in progress and numbers of admissions are likely to increase as compared to previous year.

11. To conduct workshop for non-teaching staff.

Workshop on Electrical Maintenance will be organized by mechanical department in the month of sept.


12. Reconstitution of IQAC Committee

The New committee will be reconstructed

13. Any other subject with the permission of the chair.

Catch the rain campaign/ Rain Water Harvesting was arranged by NSS.


Dr. Nilesh P. Bodne
IQAC Coordinator


VIDARBHA INSTITUTE OF TECHNOLOGY
Dr. Sanjay Uttarwar
Chairman/Principal
Uti (Bhamburda), Umrer Road, Nagpur